PROCEDURE RULES FOR YOUTH ASSEMBLY

(Procedure Tips follow this section)

RULE 1. The presiding officer of the Senate, the Lieutenant Governor, shall be called the President. A President Pro Tem shall preside in the absence of the President. When presiding, each is referred to as "**President**."

RULE 2. The presiding officer of the House, the Speaker of the House, shall be called the Speaker. A Speaker Pro Tem shall preside in the absence of the Speaker. When presiding, each is referred to as "**Speaker**."

RULE 3. A Secretary of the Senate and a Clerk of the House will keep a record of all Bills and Resolutions **and** will submit them to the other body for consideration.

RULE 4. Members of the Senate shall be called "Senators." Members of the House shall be called "Representatives."

RULE 5. When a Senator or Representative wishes to be recognized, that person shall stand, hold his identification sign above his head, and say "Mr. President/Speaker." The presiding officer shall then recognize the Senator/Representative by saying, "The Chair recognizes the Senator/Representative from (town)." The Senator/Representative will then state his request. (See *Procedure Tips* for different **ways to address** the Chair, page 25).

RULE 6. All members will be assigned to either a Senate or House Committee. Committee meetings are scheduled **every day**. They are subject to meet throughout the Assembly. Committee Chairmen are appointed prior to Youth Assembly and serve throughout the Assembly.

RULE 7. Only Bills appearing in the Youth Assembly Bill Book will be considered in Committees. Your Committee assignment will be listed on your nametag (this is given to each person upon arrival at Youth Assembly). The Committee shall recommend **one of three** actions on a Bill:

Do Pass – the Bill is passed on to the Senate/House as is for debate.

Do Pass as Amended – the Committee Amendment then becomes part of the Bill when it is brought up in the Senate/House. The Amendment is written on an Amendment Form. (**Note:** *The "Purpose" of a Bill may not be amended, **only** the Bill sections. This is true in both Committee and on the Floor.)*

Do not Pass – this means the Bill will not be brought up in the Senate/House for debate.

NOTE: More on Committee Meetings in the *Procedure Tips* (begins on page 29).