



# Volunteer Background Screening Certification

The Georgia Center for Civic Engagement recognizes the great confidence placed in it by parents, schools, and school systems when they allow their children to participate in our programs. As a multi-faceted organization with a limited professional staff, the Georgia Center for Civic Engagement relies on volunteers to help implement programs. We also recognize that with this confidence placed in us comes a responsibility to protect those children served by our programs with due diligence through a process that screens volunteers who have interaction with those students.

The Georgia Center for Civic Engagement requires an annual criminal background screening on all program volunteers (those who volunteer at our events and have more direct interaction with students). While we recognize that our delegation Coaches/Advisors serve in a volunteer capacity, when they attend Georgia Center for Civic Engagement events, they do so as an employed agent of their respective school/school system as a part of a school-sanctioned trip.

The Georgia Center for Civic Engagement requires an annual certification in writing from a school administrator from each local participating school that staff members and/or parent/community volunteers attending with students on behalf of their school have had an approved criminal background screening.

School: \_\_\_\_\_

School Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

***Our school certifies the following individual(s) meets our local board requirements for criminal background check screening and is authorized to participate in a Georgia Center for Civic Engagement sponsored event representing said school/system as an adult chaperone/Coach/sponsor with the group (competition team).***

- |       |   |
|-------|---|
| _____ | <input type="checkbox"/> Employee <input type="checkbox"/> Parent/Community Volunteer |
| _____ | <input type="checkbox"/> Employee <input type="checkbox"/> Parent/Community Volunteer |
| _____ | <input type="checkbox"/> Employee <input type="checkbox"/> Parent/Community Volunteer |
| _____ | <input type="checkbox"/> Employee <input type="checkbox"/> Parent/Community Volunteer |
| _____ | <input type="checkbox"/> Employee <input type="checkbox"/> Parent/Community Volunteer |
| _____ | <input type="checkbox"/> Employee <input type="checkbox"/> Parent/Community Volunteer |
| _____ | <input type="checkbox"/> Employee <input type="checkbox"/> Parent/Community Volunteer |

\_\_\_\_\_  
Signature of Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title of Administrator